

## MINUTES

### RIVERTON VILLAGE BOARD

Riverton, IL.

The President and the Board of Trustees of the Village of Riverton held their regular board meeting on December 7, 2009 at the Riverton Village Hall, Riverton, IL.

The regular board meeting was called to order at 7:00 p.m. Those answering roll call: Mayor Todd; Deputy Clerk McCullough; Trustees: Bartley, Faires, Rader, Pottier, Raycraft and Black. Also in attendance were: Supt. Stone, Treasurer Laffey and Chief Smith. Off. Mgr. Viola was absent. Guests included: Ron Williams, Bobby Raycraft and Kelly Bosie.

Trustee Bartley made a motion to pay a 2<sup>nd</sup> pay request to Petersburg Plumbing & Heating in the amount of \$54,273.19 for the Washington Street sewer extension. It was seconded by Trustee Faires. Trustees Black, Raycraft, Pottier, Bartley, Faires and Rader voted yes.

Trustee Bartley made a motion to accept the minutes and pay the bills. It was seconded by Trustee Faires. Trustees Raycraft, Pottier, Bartley, Faires and Rader voted yes. Trustee Black voted present.

Mayor Todd recognized Ron Williams and presented him with two plaques. The first plaque was presented to Ron in grateful recognition of his efforts to solicit donations to fund the Riverton Dare Program and Police Halloween Program. The second plaque was in recognition of Ron Williams' efforts to secure donations of recycled materials to use for the Field of Dreams parking lot. Mayor Todd stated Ron Williams' efforts are greatly appreciated. The Village appreciates everything he has done and thanked him very much.

Bobby Raycraft came before the board to discuss his 2<sup>nd</sup> Eagle Scout project. Bobby stated he came before the board a couple of months ago to present his parking lot project which he still plans to do. Raycraft stated his goal was to be an Eagle by the end of the year so he chose to do a different project. The parking lot will get done in the spring. For his 2<sup>nd</sup> project he chose to do a Santa Claus house and came before the board to ask for a donation from the Village. Trustee Faires questioned what type of donation was needed. Raycraft stated he would appreciate anything the board could give him. Trustee Black asked Raycraft how much the project was going to cost. Raycraft stated it had already cost over \$1,500.00. Raycraft stated he's asked various companies for donations and will recognize everyone that does so on a plaque inside the house. The Santa house is an 8 x 10 ft box, the outside is cedar, the inside is heated and the floor is laminate. Menards offered him store discounts and he received a few personal donations however no donations from organizations yet. Trustee Faires made a motion to donate \$500 to the Eagle Scout Project to build a Santa House for the Village. It was seconded by Trustee Pottier. Trustees Black, Pottier, Bartley, Faires and Rader voted yes. Trustee Raycraft abstained. The Board thanked Mr. Raycraft for his time. Raycraft thanked the board for their donation.

Kelly Bosie came before the board to discuss a check she dropped off in the night depository that had not been cashed. Mrs. Bosie stated she put a stop payment on the check in the amount of \$20.00 and she received notification earlier in the day from the bank of the stopped payment.

Trustee Faires asked Mrs. Bosie to view the notification of stop payment. Mrs. Bosie stated the notification was faxed to her at work and that she had to leave early to take her kids to the orthodontist, therefore she did not have the notification with her. Mrs. Bosie asked the board to waive her late fee on her November utility bill. Trustee Black asked Mrs. Bosie if she had since paid the bill including the late fee. Bosie stated no, she paid the original amount of the check, not the late fee. Trustee Rader made a motion to waive the late fee on Mrs. Bosie's November utility bill. It was seconded by Trustee Bartley. Trustees Black, Pottier, Raycraft, Bartley, Faires and Rader voted yes. Mrs. Bosie thanked the board.

Supt. Stone stated the Washington Street sewer project is 85% complete. Petersburg Plumbing & Heating has been working on it; however there was a problem with two manholes that were placed. The manholes were placed with stubs coming out for future development. The problem is they're only 2-3 ft long and they do not come close to being out of the right of way. The cost of extending them would be \$1,650.00 each. Trustee Faires asked if Village employees could do the work. Stone stated it could be attempted. The trouble is, the engineer said it would be 25 ft sections. The Village has shoring but it's going to be 70 ft deep. Our shoring is not that long; it's only box shoring and you need a trench box to be able to stick a pipe in. Plus it has to be perfectly on grade so that when it is extended out in the future it will be right for the flow. Trustee Faires stated he thought the reasons the Village put the stubs in was so that later on the road would not have to be torn up. Supt. Stone stated the Village has never put sewer in. The cost is \$1,650 each, it's a per unit cost taken off of the contract. Petersburg Plumbing & Heating will honor that cost while they're here. If they leave, it's going to cost more to remobilize them back. Trustee Rader stated he would rather have Petersburg do the work while they have the dewatering equipment here and can get in there and get them put in and be done with it. Trustee Pottier stated the shoring was definitely an issue. Mayor Todd stated the safety issue alone was enough. Trustee Rader made a motion authorizing Supt. Stone to get a change order on two extensions to be done by Petersburg Plumbing & Heating not to exceed \$3,500.00. It was seconded by Trustee Pottier. Trustees Black, Pottier, Bartley, Raycraft, Faires and Rader voted yes.

Supt. Stone stated E.L. Pruitt has been working at the water plant. The tanks have been ordered however they came across a few problems with spacing of the filters and softeners. The plans had them away from the walls which only left 2 ft of space. Trustee Pottier inquired about security measures at the water plant. Stone stated a motion sensor would need to be moved. It was also noted that E.L. Pruitt has a key to the plant.

Trustee Faires made a motion to approve Ordinance #09-036 to compensate the deputy clerk. It was seconded by Trustee Bartley. Trustees Raycraft, Black, Pottier, Bartley, Faires and Rader voted yes.

Mayor Todd stated that United Community Bank contacted Off Mgr. Viola to inquire about receiving all of the Village's business. It was discussed that UCB has no local facility and no local ATM. It was decided it would not be cost effective to move all of the Village banking to another facility. The consensus of the board was to stay local.

Supt. Stone gave the Board a copy of his written report (see attached). Stone stated before the next meeting he has two public hearings coming up, one for initial zoning and annexation on Old Rte 36 property and another rezoning on 7<sup>th</sup> St. from AG to C2. The zoning board public hearings will be December 16<sup>th</sup> and the zoning board will have recommendations for the regular board at

the December 21st meeting. Also at the 21<sup>st</sup> board meeting, the board will need to have a public hearing at 6:50 pm for the annexation agreement. At that time there will most likely be ordinances for review or disposition. Trustee Bartley stated that he has had a few phone calls on the Rte 36 annexation and would like to know what was being proposed. Supt. Stone stated there was a concrete company on one lot and they want to put a trucking company on the other lot. Mayor Todd noted the trucking part is basically dump trucks, stockpiles of gravel and that type of thing. Supt. Stone stated he posted notices on the properties, hand delivered notices to each continuous property, posted a notice in the paper and posted the information at the Village Hall. Trustee Faires asked if the trucking company would be located where the greenhouse was and if that road would be able to handle the traffic. Stone stated the road would be part of the annexation if it was approved. If annexed, the Village would be taking over responsibility for the road in front of the property, approximately 260 ft.

Supt. Stone mentioned the stake on the west side of the Field of Dreams. He stated for the last few years 16 ft of the park has been farmed. The park is actually 16 ft farther to the west. Trustee Bartley asked if it would be reclaimed now that the crops were gone. Stone stated it was up to the board. Trustee Faires asked if anyone had spoken with the farmer. Stone stated it had just been surveyed by Hans Distlehorst last week. Stone will contact the owner and the farmer. The park increased 16 ft x 600 ft. There were issues on space for the football field and that problem has now been alleviated.

Supt. Stone stated there are 5 three phase meters still left in town that are dial type meters. These meters are difficult to read. There were a few problems reading this past month. Stone stated he would like to replace the last 5 with digital readers to alleviate any future problems. A three phase meter if read wrong and it's not caught, being a times meter, the read could be multiplied anywhere from 80 to 300 and could be costly. Trustee Faires stated the money had already been budgeted according to the report. Trustee Faires made a motion to replace the three phase meters. It was seconded by Trustee Rader. Trustees Black, Raycraft, Pottier, Bartley, Faires and Rader voted yes.

Stone stated since passing the tree trimming contract he would like to spend some of the contractual money to have the worst trees trimmed. Adam Yakus, Village lineman, has a priority list of the trees that need trimmed. The contract is per hour; Stone asked to cap it at \$8,000 to get as much done as they can for that amount of money. Trustee Faires noted the trees being discussed were the ones that Village equipment couldn't reach. Stone noted that Village lineman were doing a lot of trimming themselves, this contract was just for the ones that they are unable to get to. Trustee Rader made a motion to approve tree trimming up to \$8,000.00. It was seconded by Trustee Faires. Trustees Black, Pottier, Bartley, Faires, Raycraft and Rader voted yes.

Stone added that he will be on vacation the last two weeks of December; however he will attend the December 21<sup>st</sup> board meeting because of the annexation agreements. Trustee Pottier commented on Stone's report and how nice the old firehouse looked. Pottier stated the employees did a good job organizing. Trustee Faires questioned the flooding of the old sewer office and the mold. If the office needs to be demolished were there going to be any provisions because of the mold. Stone stated that Coy Squires was going to treat it with chlorine. Trustee Pottier asked if it could be tore down with our own equipment. Trustee Faires stated he was concerned only because he didn't want to run into an EPA problem with refuse. Trustee Black asked Supt. Stone about the Jamestown ditch and if there were really mattresses being found. Black suggested sending homeowner's letters stating the ditch will be cleaned once more that is it. Trustee Pottier

thanked the Public Works employees for hanging the new Christmas lights and banner. Trustee Rader asked the board for permission to dispose of the old lights; they are of no use to anyone. It was agreed they will be disposed of.

Chief Smith gave the Board a copy of his written report (see attached). Chief Smith told the board he was in the preliminary planning stages with the Sangamon County Tactical Response Team, their SWAT team and the fire dept are in talks to conduct an active shooter high incident situation at the high school either on March 25<sup>th</sup> or 26<sup>th</sup>. Smith will keep the board aware of the plans as it approaches. Trustee Pottier questioned whether volunteers were needed for Santa Day at the Village. Smith stated yes, he would take all the help he could get. He stated he had only 2-3 volunteers other than himself and his wife. Trustee Faires commented on the tobacco compliance check and wanted to commend the management of the Party Store & the Fast Stop for not selling cigarettes to minors. Chief Smith asked the board for an extension of his vacation time. Trustee Faires made a motion to approve extended vacation time for Chief Smith. It was seconded by Trustee Raycraft. Trustees Black, Pottier, Bartley, Faires, Raycraft and Rader voted yes.

Treasurer Laffey stated he gave the board copies of his proposals and the board needs to determine what to do with tax levy. The library did their tax levy previously and their increase alone was 13 percent. If the total increase goes over 5 percent the Village will have to hold a truth and taxation hearing. Proposal #1 will keep the total under 5 percent. If the board chooses to go this route the board will not have to have a truth and taxation hearing. Proposal # 2 funds will go up 5 percent and the library will still have their 13 percent increase creating a total of 8 percent. A hearing will need to be held. Proposal #3 all funds will go up 13 percent. The reason for proposing #3 was because last year the library requested a higher percentage than the other funds, therefore they received a higher percentage. The percent increased in fiscal year 2009 on these funds but only the library received a positive increase. Laffey stated if the board wanted to prevent this they needed to increase everything 13 percent. Atty. Myers stated that if the board doesn't want the other funds tax take going down they will need to increase percentage wise to equal to what the library is asking. If the library is asking for 13 percent and all the other funds are asking for 4 percent, the other funds will actually get less than what they levied. Last year the library received a \$9,000 increase while the other funds among them received an \$8,500 cut. Myers stated he did not know the numbers exactly, the point was, if the board doesn't want to lose money that's coming into their other funds they need to levy at the same percentage increase that the library. Trustee Bartley asked if the library was a separate taxing district or a sub taxing district of the village. Atty. Myers stated yes and no. The library is an agency of the village under the local library act. Myers stated the library has no significant other sources of funds other than property tax. They have the fines and grants, but they don't have the ability to get money in through utilities or other things, they would argue they are more property tax based than the rest of the Village. Trustee Bartley stated that he would also argue that the Village gives them significant assistance in kind by giving them free rent, free phone, free internet, free utilities and that is a significant assistance in kind that the Village is paying for out of all the other funds and they're still asking for an increase because they want more money for whatever the reason is. The library came to the board and presented their budget with this increase in mind. For the Village to have to go to all of our other funds and increase them by 13 percent in order to ensure that we get a fair share is not fair. Trustee Faires recalled when the library came to the board and proposed their drastic increase; it was to make themselves eligible for grants which are other types of revenue streams. The library had to be over a \$50,000 budget in order to be eligible for the grants. Trustee Bartley stated he didn't think it was based on \$50,000. There were other

factors involved that had to be a certain percentage of the overall budget in order for them to be eligible to show that they had the support. The library did not show any of the assistance in kind from the village as a part of their support. Trustee Bartley stated even our own offices are charged utilities and everything else and they are not being charged for any of that. He suggested that assistance in kind needs to be accounted for when the library applies for these grants. Bartley stated because the library receives a percentage of the overall corporate budget yet they keep asking for more while the other funds keep getting less. Somewhere it has to equalize. Atty. Myers stated the board was out of time. They need to pass the tax levy ordinance and have it filed with the county clerk by the last Tuesday in December. A truth and taxation hearing has to be published in the news paper. It would be desirable to send the issue to committee but there's only 21 days to get it done. Treasure Laffey stated it is only \$150,000 more or less of the budget, relatively small in the big picture of the budget. Laffey stated if the board were to go with 5 percent in all of the funds and allow the library to go 13 percent, the other funds will still be receiving a fair portion. They won't receive as much as they're asking for and the library won't receive as much as they ask for. Trustee Bartley stated that if the board goes with Proposal #3, a flat 13 percent across the board with all the funds, it should be divided evenly among all the funds so that no fund takes a loss. Trustee Rader stated he would be interested in what it costs the Village per year to keep the library in operation. The consensus among the board is 13 percent. The truth and taxation hearing will be held at 6:30 p.m. on December 21<sup>st</sup>.

Trustee Pottier stated the Administrative committee is still working on the personnel code. Also, Illinois Testing Service has made changes that the Village needs to implement for our drug screen policy. The company we use currently has given the board some boilerplate templates to review.

Trustee Bartley made a motion to proceed with the 3<sup>rd</sup> Street overlay project. It was seconded by Trustee Faires. Trustees Black, Pottier, Bartley, Faires, Raycraft and Rader voted yes.

Trustee Bartley made a motion to approve the board meeting calendar dates for 2010. It was seconded by Trustee Raycraft. Trustees Black, Pottier, Bartley, Faires, Raycraft and Rader voted yes.

Trustee Bartley immediately made a motion to adjourn at 8:17 p.m. It was seconded by Trustee Faires. All agreed.

\_\_\_\_\_ Mayor \_\_\_\_\_ Date  
\_\_\_\_\_ Clerk