

## MINUTES

### RIVERTON VILLAGE BOARD

Riverton, IL.

The President and the Board of Trustees of the Village of Riverton held their regular board meeting on June 15<sup>th</sup>, 2009 at the Riverton Village Hall, Riverton, IL.

The meeting was called to order at 7:10 PM. The meeting ran late because of a previous Utility Comm. Meeting. Those answering roll call: Mayor Todd; Clerk Blissett; Trustees: J. Rader, Black, Faires, Pottier, Bartley and Raycraft. Also in attendance were: Supt. Stone, Off. Mgr. Viola, Chief Smith, Treasurer Laffey and Atty. Myers. Guests included: Pamm Collebrusco & Nancy Kocis, of the library; Jeff Price and Ralph Willoughby.

Trustee Faires made a motion to accept the minutes and pay the bills. It was seconded by Trustee J. Rader. Trustees J. Rader, Faires, Pottier, Bartley and Raycraft voted yes with Trustee Black voting present because she wasn't here at the last meeting.

Jeff Price came before the Board to discuss his utility bill. He gave the Board a copy of the letter he received. He stated that he feels that because of that letter, you would believe that you have a leak. Off. Mgr. Viola reported that this is a letter that we send out to inform our customers that they could have a leak. Mr. Price stated that he feels because of the letter and the information on how much water he had used, it would lead anyone to think that they had a leak. He stated that he checked around the house and was in the middle of digging up his yard. He also contacted his landlord, and the landlord stated that he would go to office and see what is going on. Mr. Price also stated that the landlord said that he wasn't talked to very nicely. The landlord stated that he did find out that the water was estimated. Mr. Price stated that he feels things could have been better handled if the office had just stated that it was estimated instead of mentioning that he could have had a leak. He also stated that he didn't think it was wrong to send the Village a bill for his time and labor while he looked for the leak. Mr. Price stated that he paid his bill and didn't deny that he owed it. But, he still thinks his time is valuable as anyone else's. The board members looked over the letter and bill.

There was the question on why was the bill estimated. It was noted that it was a new meter reader and he didn't know he wasn't suppose to estimate without office okay.

Mayor Todd stated that he would refer it back to the utility committee. It was noted that this issue will be taken care of. It was also explained to Mr. Price why there was a letter sent. It is basically to help people so they don't get a large bill.

Ralph Willoughby asked if there was a commercial rate for electricity for the businesses in the village. Yes, there is. Also he asked if there is an independent audit done each year for the village. Yes.

Pamm Collebrusco, President of the Library Board, gave the Board a copy of their annual report. She ask if they had any questions. She also gave some figures on how much the library is used.

Off. Mgr. Viola stated that she received a pay request from Lisa Kramer, of Hansen's Eng. for Petersburg Plumbing & Heating for the Washington St. sewer. It is down compared to what it had been. She stated that she e-mailed Atty. Myers and they both agreed that without a change order in place, we can't pay until get all the stuff that we requested. Off. Mgr. Viola stated that she would check further tomorrow.

It was noted that after the meeting that was earlier with Brian Martin, of EMI, Mr. Martin will get back Supt. Stone on the changes for the water plant design.

Off. Mgr. Viola discussed IMRF. She had copies of how it works. She did note that it isn't all that clear. She stated that if anyone wants one, she will give them out. She also noted that if the Board had questions, they can call the person on the front of the page. She also reported that they would like us to pay a lump payment instead of monthly. She stated that she is not sure why, but they are recommending that we do it.

Treasurer Laffey gave the Board an update on the budget with his spread sheet. He has met with Trustee Raycraft and they went over the park budget. He also reported that he did include the current balances. He feels that we are running out of time. He would like some input. It needs to be done around the first of July so we can get the appropriation ordinance passed. Trustee Pottier discussed the electric rates. Off. Mgr. Viola reported that some things will have to be increased. There were some questions about money transferred. Off. Mgr. Viola explained how it works. There was more discussions on the ins and outs of money. Trustee Faires also discussed the issue of the park funds. He stated that there is a general park fund and a certain fund for the Field of Dreams. The Park Comm. will discuss it further. Treasurer Laffey will meet with the committees and get it ironed out.

Trustee Pottier stated that he and Off. Mgr. Viola will go over the electric rates. Trustee Pottier asked about what is listed on the internet on our web page and what we actually charged. He gave the rates. He asked how they are set up. The Board also discussed how the different rates were computed - senior, residential, commercial, etc. Trustee Pottier stated that the internet and what we charge are different. It will be looked into when they have a utility committee. Off. Mgr. Viola also discussed our Centrex Service Contract that we have with AT&T. She stated that she didn't get all the information that she wanted yet. She also thought we might need a ordinance to pass. Atty. Myers stated that we didn't need an ordinance. She will table it until next week.

The prevailing wage ordinance was brought forth. The Clerk explained what it was and stated that we have to pass it every year. Trustee Bartley made a motion to pass Ord. #2009-017 the Prevailing Wage Ord. It was seconded by Trustee Faires. Trustees Rader, Black, Faires, Pottier, Bartley and Raycraft voted yes.

Supt. Stone gave the Board a copy of his written report (see attached). He stated that we need a response to the violation that the EPA reported on the Lucky Horseshoe Tr. Pk lift station. Trustee Pottier stated that we need to come up with the money to pay for fixing it. He wondered about re-bonding. He e-mailed Mike Southworth about it. We could let the EPA know that something is coming forthwith. Supt. Stone stated that he could send a letter back to the EPA. The Board suggested that we let them know that we are trying to get it done. Supt. Stone will send a letter. Supt. Stone also asked about a laptop for the new Clerk. The Board didn't have a problem. Trustee Rader made a motion to purchase a laptop for the Clerk at not more than a cost of \$700. It was seconded by Trustee Pottier. Trustees Rader, Black, Faires, Pottier, Bartley and Raycraft voted yes.

Trustee Pottier thanked all workers that worked and helped with the fishing derby, especially Max Shekelton and Tim Shane.

Ralph Willoughby also stated that he thought the fishing derby was one of the best ideas the Village had.

Trustee Bartley discussed whether we should have a detention pond ordinance. It seems that the detention pond at the IGA has grown over with weeds and is nothing but a swampy area. Supt. Stone stated that the ones that we have in village limits all work. The IGA had this one when they were annexed into Riverton. It only floods the residents in Spaulding, not Riverton. The problem does start in Riverton area. There was some discussion on what other villages do, but Atty. Myers stated that most don't do anything. It is a universal problem. After some discussion, Supt. Stone will stop by and see if they will clean it up. If that don't work, then we will proceed further.

Supt. Stone also reported that the well meters need to be cleaned. It will be less than \$500. The Board agreed that it needs to be done.

Supt. Stone also discussed the water seminar that the four employees want to go to. It is for 3 days and it is the week of the Riverfest this year. The employees usually help get Riverfest set up. Supt. Stone stated that they usually go to the seminar every year. This is the first time they fell the same time. He feels it is more important for them to get their training hours in for the water certification. It means 4 employees out of 12 will be gone. Trustee Rader stated that it can be done.

Trustee Faires noted that this is for 15 hours of training, how do they get the other 15? By different training sessions, some times it is in house. There are different choices.

Trustee Raycraft asked about who would be the to-go-to person. Max Shekelton, and Supt. Stone will have his cell phone.

Chief Smith gave the Board a copy of his written report (see attached). He also discussed a forfeiture car that was awarded to us. It is not worth much. What do we want to do? It has been towed and we need a title. That is \$265. It could go to auction and by that time we would have a little over \$400 into it. We can set a minimum bid of \$500 and that way we won't lose any money. There are also other options, like Craig's list or e-bay.

Trustee Bartley suggested sealed bids and sell here. Chief Smith stated that he is worried that it would be unsecured out here and could be prone to vandalism. The Board agreed to send it to auction and to cover our cost - \$700 minimum bid.

Chief Smith also discussed the Sangamon County Emergency Response Center and they will be changing their radio network. They had received a grant and purchased several new radios for this new system. They thought the smaller areas and towns would also be covered. They are not. The County tried to see what they could do and the best that they could come up with is to give Riverton three radios. These radios are \$1368 a piece. There is also a \$35 fee monthly. This goes into effect Aug. 1<sup>st</sup>. After that, our old radios will not be functional. All our portables and car radios are done. They will be operating with just these 3 new ones. He gave the Board a copy of the contract that also needs signed or we don't have access capability to the County or State. He stated that originally we were suppose to have a couple of years to phase this in. Now we have only until Aug. 1<sup>st</sup> and we need to see if we can come up with some money to purchase some more radios. Each officer should have their own. Chief Smith stated that it would cost us \$14,463.52 to purchase 4 more. He stated that we do have a little bit of money in our forfeiture fund and some money in our DUI fund. It could help purchase almost 2 extra radios. He would like to purchase these radios and sign the contract so we can get on line. Chief Smith stated that until we can see about getting money for radios for the cars, we will need to use these portables. Trustee Rader and Faires agreed that it is a safety issue and it needs to be done. Trustee Pottier wondered if we just get extra batteries. Not a good idea. There was some discussion on whether the officers could share. It was agreed that it isn't a good idea either. After more discussion about where the money would come from, the Board decided to purchase what is needed. Trustee Faires also discussed using the forfeiture money in the future to purchase car radios. It was also

discussed whether we could sell the old radios or switch them over to use within the village. The Board discussed making sure our officers are accessible to get to the County or State. It was noted that we have 3 coming and we will need 4 more. Trustee Faires made a motion to approve the purchase of 4 StarCom radios and corresponding service contract. It was seconded by Trustee Rader. Trustees Rader, Black, Faires, Pottier, Bartley and Raycraft voted yes.

Chief Smith also discussed Off. Picket. Chief Smith told Off. Picket that he had to report to work. Off. Picket stated he had a permanent job elsewhere. He didn't have time to work here any more. Chief Smith stated that Off. Picket has signed an agreement to work here a certain amount of time, so he does owe us for his uniforms and he needs to turn in his equipment. Shall Chief Smith let him know that he will be charged for not living up to the agreement. Yes.

Off. Mgr. Viola stated that we have received a letter about the addendum that should have been added to the contract for IMEA. She hasn't found it. She will continue to look for it.

Treasurer Laffey reported that he went to the Illinois Municipal Treasurer Assoc. meeting today. He stated that he went to a few classes to help him help us. Off. Mgr. Viola stated that it was suggested that we join this association. It is \$65. a year and would be a good asset for Treasurer Laffey.

Trustee Faires mentioned that he would be out of town for about 3 weeks.

Trustee Pottier reported that a concerned citizen called about private signs advertising selling certain items in town. He wondered how they can do it. It was noted that they are placed in our right-of-way. Supt. Stone stated asked if a sign can be an encroachment. Atty. Myers stated yes. He also stated that we can pick them up. You can't use public property to advertise. He suggested that we call the number and let them know that they have until the end of the working day to pick them up. If they don't, we will.

Trustee Bartley discussed Douglas Ave. The concrete that was poured for the road now has shrinkage cracks in it. There is going to be a meeting set up with the contractor and the Public Works Comm. The engineer that was on the job is recommending that the most of the road be dug up and poured again. The contractor is going to get an independent engineer to look at it. Trustee Bartley reported that it was tested on every poured load and the engineer watched it be poured and it pass every test except the 14 day salt test on the last load and it was adjusted and then passed. Trustee Bartley also reported that there is some concern with the depth of the concrete because of the semis that go through there. Can we open it up while we discuss it? No one seems to know why the road crack. The engineer watch this whole project and okayed almost everything, but it still cracked. The contractor doesn't want to dig it up. It was noted that it might crack even if we do repour it. After more discussion concerning the road, Atty. Myers stated that we need to leave it closed until this is settled. He also stated that he needs to talk to the engineer. After more discussion, Atty. Myers asked if these cracks were related to the PSI tests. If they pass the PSI, does that mean it isn't going to crack. Supt. Stone stated that the actual concrete testing is for PSI readings. Will this road crack with semis going over it? Atty. Myers stated that we need to go with what Martin Eng. says and if that means a fight with the contractor, so be it. There will be a meeting with all the people involved and see what we can come up with.

Trustee Bartley also reported that copies of a map were given to the board members concerning parking zones in town. He would like to get something done on this at the next meeting. He also thanked Chief Smith for his help.

Trustee Bartley also discussed the 7<sup>th</sup> St. road stripes. This will be done at a later date. Supt. Stone wondered if the Board wanted the employees to try and scrape the lighted stripes off. Trustee Bartley asked him to wait until we get the first ordinance done on parking zones and then the 7<sup>th</sup>

St. stripes will be discussed.

Trustee Raycraft reported that Riverfest is looking for help and they are going to use the hall for a committee meeting. She stated that they might like to use this building more if they get several people involved. She would like to waive the fees for the use of the building. Trustee Raycraft made a motion to waive the fees for using the hall for committee meetings. It was seconded by Trustee Pottier. Trustees Rader, Black, Faires, Pottier, Bartley and Raycraft voted yes.

Trustee Faires discussed the cell tower fees. He stated that one tower fee goes to corporate and the other is to go to the park fund Off. Mgr. Viola stated that she wonder if we wanted to continue the practice of giving the parks that money. It is \$16,000 the Village could use. Trustee Faires stated that he wants it to continue. He explained the reason for the new board members. He stated that when the second tower was put up, it was designated to go to the Field of Dreams until it was up and running. That is the only source of funding for that item. Off. Mgr. Viola stated that she understands that but she feels that do to the economic crisis going on, she feels that it should go to corporate. Trustee Faires stated that 4 years ago nobody had that money. Off. Mgr. Viola stated that she understands but still feels that corporate could use it now.

Trustee Raycraft also discussed getting the concession stand built. She stated that she did talk with Jess Moats. He is going to see about getting some things lined up to stay within our budget. Trustee Raycraft also stated that she has talked with the BA, Brad Schaive, to see about getting some volunteers to help. She stated that they are trying to get this done ASP.

Clerk Blissett stated that she is going to resign. This will be her last meeting. Mayor Todd stated that he has talked with Tiffany McCullough about the position. He stated he would like to recommend her and have the Board pass a motion to appoint her. Trustee Bartley made a motion to appoint Tiffany McCullough Village Clerk. It was seconded by Trustee Pottier. Trustees Rader, Faires, Pottier, Bartley and Raycraft voted yes with one no, Trustee Black. Trustee Black stated that she had nothing against Tiffany, but she didn't feel an employee should have the clerk's job.

The Board went into closed session at 9:13 PM with a motion from Trustee Bartley and a second from Trustee Rader. This meeting is closed pursuant to Chapter 102, paragraph 42, of the Illinois Revised Statues of the Open Meeting Act regarding personnel.

The Board went back into open session at 9:23 PM with a motion from Trustee Bartley and a second by Trustee Faires.

The Board then adjourned at 9:24 PM with a motion from Trustee Bartley and a second by Trustee Pottier. All agreed.

\_\_\_\_\_ Mayor \_\_\_\_\_ Date

\_\_\_\_\_ Clerk