

## MINUTES

### RIVERTON VILLAGE BOARD

Riverton, IL.

The President and the Board of Trustees of the Village of Riverton held their regular board meeting on July 6, 2009 at the Riverton Village Hall, Riverton, IL.

The meeting was called to order at 7:00 PM. Those answering roll call: Mayor Todd; Clerk McCullough; Trustees: Black, Faires, Pottier, Bartley and Raycraft. Trustee Rader was absent. Also in attendance were: Supt. Stone, Off. Mgr. Viola, Chief Smith, Treasurer Laffey and Atty. Myers. Guests included: Ralph Willoughby, Brian Martin, Mike Keebler and Ron Williams.

Trustee Faires made a motion to accept the minutes and pay the bills. It was seconded by Trustee Bartley. Trustees Black, Faires, Pottier, Bartley and Raycraft voted yes with one absent.

Ralph Willoughby came before the Board to discuss blueprints drawn up by EMI and the changes to the existing blueprints. He questioned whether the Village was paying more for these blueprints? Mr. Martin answered no. Mr. Willoughby also questioned whether it would have to be rebid. Mr. Martin stated it would not have to be rebid because they were just doing some changes to the existing plan. Mr. Willoughby stated that originally there were two contractors that bid, so it should've been up for rebid; he believed anything over \$10,000 had to be bid. Mayor Todd refers this question to Village attorney John Myers. Attorney Myers responded that it was discussed at the last meeting that bids can be waived to which Mr. Willoughby stated he didn't think was fair. Mr. Willoughby thinks it is unjust to the two contractors who bid on it when it wasn't drawn up properly, and thinks they should have another chance to bid.

Next Mr. Willoughby asked questions regarding Riverfest and who was on the committee. Trustee Raycraft stated there are five members right now. Willoughby asked if they were all Eagles members or different members of the community. Trustee Raycraft replied they were different members of the community. Willoughby also asked to see the Village keep a running tab of what it costs the Village, in regards to labor and free electricity. Willoughby also questioned where the profit goes on Riverfest? Trustee Faires asked if Mr. Willoughby realized that the Riverfest committee is not a function of the Village board. Willoughby stated he realized that, he was just asking who was on the committee and as a taxpayer he has that right. Trustee Bartley stated the board received a report from the Riverfest committee last year but he didn't remember the numbers right off. Trustee Faires mentioned a scholarship fund Riverfest awards every year, donations made to the library and the Field of Dreams. Everything made off of Riverfest is accountable for and goes back into the community one way or another. Willoughby then asked how much money was in the Riverfest fund. Mayor Todd replied that he should ask the Riverfest committee, the Riverton Village Board is not the Riverfest committee. Trustee Raycraft stated that she was no longer on the Riverfest committee. She resigned since becoming a board member, and is now just a liaison. Willoughby also had questions regarding the Douglas St. project but decided against it, because it was going to be discussed later in the evening.

Trustee Pottier asked Off. Mgr. Viola if she had anything to present to the board tonight regarding the water/sewer bonds. She stated that she had a copy of the amortization schedule from Mike Southworth and that was it. Trustee Pottier suggested the board table the issue until more information was received. It will remain on the agenda for the next board meeting.

Treasurer Laffey began discussion on the budget for the fiscal year ending 2010. He stated he looked over what Off. Mgr. Viola had prepared for everybody and he noticed some things that he did not give to her, therefore he was currently making those changes. He asked if the board could come back to this item, he could both go through the budget and inform the board of the changes so it would be ready or the board could set up another meeting to pass the budget, whichever they preferred. Mayor Todd suggested the board wait until the end of the meeting because it needs to get done.

Trustee Pottier requested the taser gun update be put on the agenda. Previously the board had discussed the purchase of taser guns and he was looking for an update on that purchase. Trustee Pottier stated that he thought at a previous board meeting the board approved the purchase, so can we go ahead with the purchase? Trustee Faires said as long as the funds are available, the tasers are \$900 each. Trustee Pottier asked Chief Smith what he put into his budget? Chief Smith stated there were quite a few different things, but the tasers should've been under the line item acquisition/other. Trustee Pottier asked how many tasers? Chief Smith said they initially agreed to either 7 or 8, but the money they were planning on using would come from other funds, however, those have now been tapped out by the starcom radios. Treasurer Laffey stated the radios were in the budget, not the tasers, however he can add them. Mayor Todd suggested to Treasurer Laffey that he check on that information and we can come back to that. Trustee Pottier asked if there was any record in the minutes of us approving the purchase? Deputy Clerk Blissett stated that there should be, and that she will look. The issue was tabled for the time being. Deputy Clerk Blissett later found there was nothing in the minutes where it was agreed upon to purchase the tasers.

Moving on to the Ordinance regarding the Washington Street Sewer change order. Trustee Bartley said that basically it's a modified contract for the same price. Trustee Bartley made a motion to pass Ord. #2009-018. It was seconded by Trustee Faires. Trustees Black, Faires, Pottier, Bartley and Raycraft voted yes with one absent.

Mayor Todd discussed the 2010 Census which is taking place next year. He was contacted by the government because the Village needs to partner with the US Census Bureau and organize a Complete Count Committee. They recommend at least three people on that committee to make sure that we get the information out to the public and make them aware that the census is going to take place. There is a 2010 proclamation that the Village needed to complete, which Mayor Todd filled out and sent back. He wanted to make everyone aware that we do have to set up this committee and we do have to have three members. The committee is responsible for passing out handouts, flyers and brochures to local businesses. There will be information provided to the schools so kids can take the information home to their parents. This needs to be started now because it will be quite a lengthy process. The government will provide the funding to us for the information we have to pass out. They will also even provide sponsorships, maybe even have a professional athlete come in at our fall festival. There are quite a few things they will do for us and it's just a matter of getting it done as soon as possible. Trustees Bartley, Pottier and Faires agreed to be on the Complete Count Committee.

Trustee Faires mentioned that he didn't have a copy of the intergovernmental agreement with Sangamon County regarding animal control. Off. Mgr. Viola stated that she never received it. She emailed John Myers but he was severely busy that week and so was she, therefore it was an oversight. However, the payment has already been approved tonight. She suggested to the board that they could get the agreement at the next meeting and she could hold the payment until then. Attorney Myers suggested the board go ahead and approve the payment, and do the ordinance at the next meeting. Trustee Bartley made a motion to approve payment for the intergovernmental

agreement with Sangamon County and table the ordinance for next meeting. Seconded by Trustee Faires. Trustees Black, Faires, Pottier, Bartley and Raycraft voted yes with one absent.

Next on the agenda was the Resolution for Connie Blissett. Trustee Bartley thanked Connie for the service she provided to the board and introduced the Riverton Resolution 2009-005. It is the policy of the Village of Riverton to recognize excellence in all fields and whereas Connie Blissett is a lifelong resident of the Village of Riverton and throughout her life she has been dedicated to serving the citizens of the village. Connie Blissett was elected Village Clerk in April of 1993, and was reelected in 1997, 2001, 2005 and finally in 2009. Serving as village clerk for the last 16 years, whereas during her many years of service she was always concerned with the welfare of the village. Even in her retirement she will continue her dedication to the village as deputy clerk. She decided to retire from office, her last day being the Village board meeting on June 15, 2009, after which she will spend more time with her husband Jerry and family. Therefore be it resolved that the Board of Trustees of the Village of Riverton honor and congratulate Connie Blissett for years of dedicated service and her hard work during her many years as village clerk in the Village of Riverton. We approve and resolve that June 15, 2009 be declared Connie Blissett Day in the Village of Riverton. Trustee Bartley made a motion to approve the resolution 2009-005. Seconded by Trustee Pottier. Trustees Black, Faires, Pottier, Bartley and Raycraft voted yes with one absent. Blissett thanked everyone.

Mayor Todd recognized Mike Keebler & Brian Martin to answer a few questions that were presented by the audience. Mr. Martin passed out a status report letting everyone know the process on moving forward from here. Mayor Todd read out loud the status report so that everyone was aware what they'd given us. The following is the possible schedule: July 6 deliver changes to Village, July 8 Village approval sent to EPA and the contractor, July 15 receive bids for changes from contractor, August 7 receive bid permit from EPA. As far as approval from the Village, Trustee Pottier asked Supt. Stone if he had time to review the changes? Trustee Bartley stated the main changes are: going from vertical to horizontal, putting the piping on a platform, and also asking for the 3<sup>rd</sup> filter to be replaced as an option. If the Village decides not to, Mr. Martin made a separate page so that it could be removed. Trustee Black asked why it says they're going to receive bids from contractors, are others going to get a chance to rebid? Trustee Bartley stated that we had two bids and the board basically went with the lowest bidder and that changes were going to be made which should result in a reduction in price. Mr. Martin will be in contact with Supt. Stone. Trustee Faires asked if there was only one other bidder? Yes, that's correct, EL Pruitt. Trustee Faires asked if there would be any hindrance to this timeline if it were sent to the other bidder? Mr. Martin stated it would basically have to be rebid, therefore they would have to advertise for bids for two weeks. Attorney Myers said the board can do whatever it wants, if the board wants to waive bids, they can waive bids. It's up to the board. Trustee Bartley stated just to recap; there was \$55,000 difference in price between the low bidder & the high bidder using the same system. Trustee Pottier: I don't know that that would be fair to EL Pruitt if we opened it back up because their number's already out there. We approved EL Pruitt as a supplier and all we're doing is asking them to make some changes on the design. It was more acceptable to Supt. Stone, the vertical vs. horizontal. Supt. Stone stated the horizontal was a suggestion of EL Pruitt, not him. He suggested the plans be reviewed, besides himself, he'll have Tony Horner and other employees review them and he would suggest approval by the board as well. Trustee Bartley asked if we were talking a two week delay, can they be reviewed and ready to go for next meeting?

Mayor Todd addressed guests in the audience not on the agenda. No guests had anything to discuss.

Treasurer Laffey offered to go through the budget line by line where he made changes regarding the following: electric energy sales, gas energy sales, sewer, dui equipment fund, acquisition equipment and acquisition/other. Trustee Faires suggested the purchase of 4 or 5 tasers. Discussion continued on officer training of tasers. Each officer carrying a taser would be required to 40 hours of training and the tasing exercise. Each officer would have to volunteer to be tased in order to know what they would be putting someone else through. Cost of training was discussed, \$250 maximum Chief Smith stated. Treasurer Laffey stated the funds are available for six tasers. The purchase of six tasers was approved at \$900 each for the police department. Trustee Black questioned the wording 'if' an officer chooses to carry one? Smith stated that if an officer refuses to carry one, they do not have to carry one. Or if they do not participate in the training exercise they do not recommend carrying one. Officers cannot be forced to participate in the exercise. Trustee Black would like a more definite number of officers that plan to carry them. Chief Smith stated every officer wants one. He cannot imagine anyone not wanting one. Trustee Faires stated that \$6000 is to be budgeted to cover the cost of taser training and the purchase of six tasers.

Trustee Pottier questioned the gas department changes on the budget and will need to go over those numbers with Treasurer Laffey at the end of meeting. Trustee Pottier and Mayor Todd stated the budget needs approved at tonight's meeting. Treasurer Laffey stated he would like to take a short break to look over the changes with Trustee Pottier. Trustee Pottier made a motion to take a break.

Motion to recess at 8:06 PM. Resume meeting at 8:20 PM.

Treasurer Laffey stated that if there were no further questions on the budget, he felt it was complete and ready to be voted on. Trustee Faires made a motion to approve the budget per the changes discussed tonight. It was seconded by Trustee Pottier. Trustees Faires, Pottier, Bartley and Raycraft voted yes with one no, Trustee Black and one absent.

Supt. Stone gave the Board a copy of his written report (see attached). He stated that was all that he had. Trustee Pottier questioned the rain and the status on a tree trunk removal project.

Chief Smith gave the Board copies of his written report and his end of the month report (see attached). First topic Chief Smith wanted to discuss was the seized vehicle, it was titled, unfortunately the same day it was titled, a tow truck from the Decatur Auto Auction wrecked it. He stated there was minimal damage to the front bumper and passenger side. The manager from the Decatur Auto Auction agreed to fix the damages and take the vehicle to the auction at no cost to us. Another problem being, the other car struck was not yet ours but it was one seized awaiting court action. Substantial damage was done to both front fenders. Smith asked the board what they would like to do. If the board is okay with it, Smith will sell directly to the Decatur Auto Auction. Chief Smith then brought up an ordinance violation sent to a gentleman regarding tall weeds on an abandoned lot. The owner has ten days from the date of notice to clean it up. Chief Smith would like to give the owner the benefit of the doubt, but he doesn't believe the property is going to be cleaned up. He wanted to know if the board wanted to move forward and take care of it. Trustee Bartley asked about five other violators, to which Smith stated they have all complied. Trustee Faires asked what the Village charges to clean up property. Chief Smith stated he was not sure, he asked Supt Stone who in turn asked if it was a mower, or a clean up job. Chief Smith said both. Supt. Stone stated he thought the charge was \$50 per hour, although he wasn't 100% sure. Chief Smith also stated he needs approval for an upcoming class on October 29<sup>th</sup> and 30<sup>th</sup>. The class is in Litchfield, a two day training class at no cost to the Village. Trustee Faires made a motion to approve Domestic Violence and related Homicide training. It was seconded by Trustee Pottier. Trustees Black, Faires, Pottier, Bartley and Raycraft voted yes with one absent.

Trustee Faires asked to discuss a rumor around town about the status of our police department. He stated he would like to squash the rumor and give the mayor the opportunity to address it. Mayor Todd stated the rumor going around town is that he plans to eliminate the police department and replace it with Sangamon County. For the record, that is not going to happen. Our police department is going to stay as is, there is no change coming, and Sangamon County will not be taking over the Village of Riverton.

Off. Mgr. Viola stated our auditor, Ray Hickman, will be in next week. It's usually anywhere from 5-6 weeks. Not everyday, but the first two weeks he's here pretty steady. She has payroll and CDAP reports to do this month, therefore she will be very busy. She returns from vacation on Wednesday, and will come in early to get the payroll done and start work on entering the new budget figures. Hopefully getting those figures to the trustees in their mailboxes by Friday, however we have been experiencing problems with LOCIS, our utility billing software, freezing up. Each time we have to unplug the router and reboot the server. We have had a lot of difficulty this past week, although PSO has been contacted to look at our computers and see what's going on. Trustee Bartley brought up the Centrex service contract. Viola stated the gentleman was suppose to email her, but she hadn't been in the office so she would have to check that out upon her return. It's not something that has to be done right away. What Centrex does is combine all of our phone lines together, saving the Village money. This would be the second contract. They last 5 years. No ordinance is needed to pass it according to Attorney Myers. It's basically a service agreement; they maintain our phones. Off. Mgr. Viola brought up Mr. Price and his water leak/utility billing issue and questioned how the office was to handle it if he called. Mayor Todd stated that he hadn't heard anything and a meeting would have to be set up with Trustee Rader. Trustee Pottier asked if Off. Mgr. Viola could meet with Trustee Rader whenever he returned to town to discuss the issue. Viola advised Tiffany that if Mr. Price called the office to inform him the meeting hasn't taken place yet.

Treasurer Laffey stated he wanted to take the opportunity to thank the board for working with him, especially Off. Mgr. Viola for her guidance in putting the budget together. His first time through was quite a learning experience and he has ideas on how to make this better and less confusing for the board next year. He asked if anyone had any ideas about what we could do differently and to let him know. Now that the budget is passed, he needs to request the appropriation ordinance be put on the agenda for next meeting. Off. Mgr. Viola stated it would be the appropriation ordinance for fiscal year ending 2010.

Trustee Bartley discussed parking zones and restructuring the following: No parking on Lydia Lane, clearing off obsolete no parking zones and widening snow emergency routes. Trustee Bartley reported that Douglas Ave. has shrinkage cracks and asked for opinions from our engineer as well as ACE contracting with recommendations from both as to how to fix it. Our engineer would like to see everything ripped out and put back in brand new. However, there would still be no guarantee it wouldn't happen again. The contractor claims they did everything according to specs and met all required testing. The committee suggested to accept the recommendation from the outside engineering firm which stated that the crack and joint sealing compound is an acceptable thing to do to fill those cracks, and as soon as we can get those things done we can get the road back open. Trustee Bartley made a motion to repair it accordingly. It was seconded by Trustee Faires. Trustees Black, Faires, Pottier, Bartley and Raycraft voted yes with one absent.

Lastly, Trustee Bartley wanted to let everyone know that a local citizen wants to organize a golf outing to raise monies for the police department for vehicle equipment or whatever else they may need. The golf outing has been tentatively scheduled for Friday, October 2<sup>nd</sup> at the Oaks Golf Course. More information will be made known as it becomes available.

Trustee Pottier stated that he went to an IMEA board meeting on June 25, 2009. A number of items were discussed. More information will be made known as it becomes available.

The Board went into closed session at 8:50 PM with a motion from Trustee Bartley and a second from Trustee Faires. This meeting is closed pursuant to Chapter 102, paragraph 42, of the Illinois Revised Statutes of the Open Meeting Act regarding collective bargaining negotiations, litigation and personnel.

The board went back into open session at 10:05 PM with a motion from Trustee Bartley and a second by Trustee Pottier.

Trustee Bartley made a motion to adjourn at 10:06 PM. It was seconded by Trustee Pottier. All agreed.

\_\_\_\_\_ Mayor

\_\_\_\_\_ Date

\_\_\_\_\_ Clerk

