

## MINUTES

### RIVERTON VILLAGE BOARD

Riverton, IL.

The President and the Board of Trustees of the Village of Riverton held their regular board meeting on January 4, 2010 at the Riverton Village Hall, Riverton, IL.

The board meeting was called to order at 7:00 p.m. Those answering roll call: Mayor Todd; Clerk Graves; Trustees: Bartley, Faires, Rader and Pottier. Trustee Raycraft was absent. Also in attendance were: Supt. Stone, Treasurer Laffey, Off. Mgr. Viola and Chief Smith. Guests included: Jeff Berkler.

Trustee Bartley amended the December 21, 2009 meeting minutes on pages 1 and 6 to change Deputy Clerk to Clerk and noted former Trustee Black returned her Village radio and keys. He then made a motion to accept the amended minutes and pay the bills. It was seconded by Trustee Faires. Trustees Bartley, Pottier, Faires and Rader voted yes.

Jeff Berkler came before the board to discuss the sheriff's department tactical unit. The tactical unit encourages outside agencies to join. They currently have members from Rochester and Chatham. Trustee Pottier noted for the public's information that Riverton Village police officer Eric Mills may join the tactical unit. Berkler stated Officer Mills had gone through the interview process, passed the physical agility test and passed the shooting skill proficiency test. The tactical unit would like Officer Mills to join their team. Trustee Rader asked Berkler what would happen if his unit was called out and Officer Mills was on duty for the Village. Berkler stated Mills' primary responsibility would be to the Village. Trustee Faires stated the main questions brought up were liability and workman's compensation. Faires asked Berkler who would be responsible for the workman's comp if our officer was part of their unit. Berkler stated it would fall back on the individual agency. Off. Mgr. Viola asked Berkler who would be responsible for his salary. Berkler stated that would be something the Village would have to work out with the union. Viola asked if there was a mutual aid agreement with the other communities involved. Berkler stated nothing was in writing. Mayor Todd asked Viola to check with the insurance company regarding the workman's comp issue. Mayor Todd stated he would be talking to the bargaining unit and should have something by the next board meeting. Mayor Todd thanked Berkler for his time.

Under new business the board discussed Ordinance #10-001 pertaining to Public Records and the Freedom of Information Act. Atty. Myers went over the ordinance that became a new law January 1, 2010. The ordinance implements the new FOIA law; it is intended to be a guide. Should the Village receive a FOIA request there will be no need to look any further than the ordinance. The ordinance defines the Village must first appoint a FOIA Officer. Trustee Bartley made a motion to adopt Ordinance #10-001 pertaining to public records and the Freedom of Information Act. It was seconded by Trustee Pottier. Trustees Rader, Faires, Pottier and Bartley voted yes. Trustee Faires made a motion to appoint the Village Clerk as the Freedom of Information Officer. It was seconded by Trustee Rader. Trustees Bartley, Pottier, Rader and Faires voted yes. Atty. Myers stated he would be Deputy FOIA Officer if Clerk Graves was not present, and Chief Smith would be Deputy Officer with matters of the police.

Supt. Stone gave the Board a copy of his written report (see attached). Stone asked the board if there were any questions. There were none.

Chief Smith gave the Board a copy of his written report (see attached). Smith stated he received a resignation letter from Shawn Barber, the part time police officer. Barber has a new position with the air force and that position does not allow him to work at the Village as often as he had hoped therefore he resigned. Chief Smith reported there were more car burglaries over the past weekend. A witness contacted the police dept and an officer was able to arrive at the scene and observe the suspect. The suspect ran, officers gave chase and were forced to tackle the suspect. The suspect was arrested and the stolen property recovered. Smith stated he received an email from the victim who stated she was very appreciative and wanted to commend the department for their outstanding police work. The victim stated it made them proud to live in Riverton. Mayor Todd read a letter received from the Village of Williamsville stating their gratefulness for all the outpourings of support and donations from volunteers, churches, businesses and numerous organizations for their efforts of volunteering in order to get their community restored.

Off. Mgr. Viola stated she made payment to Petersburg Plumbing & Heating. The CDAP money is expended therefore the account can be closed. The remaining monies of the \$14,000 retention will be dispersed out of the bonds along with the \$60,000 payment to Petersburg. Viola stated at the last meeting she brought up the fact CDS was going to cancel our contract. She did review the contract and it read either party may cancel the contract with a 30 day written notice. Viola would like to budget for a new copier in the new fiscal year. Trustee Faires questioned whether the park development fund was current or behind. Viola stated it was off 3 months; September, October and November. And December, because she had not received the December statement yet.

Treasurer Laffey stated he had nothing to report but reminded the board that it was the beginning of the year and time to start thinking about the budget. Trustee Bartley asked Off. Mgr. Viola to pass out the budget worksheets. Bartley then asked Supt. Stone and other department heads to put together their lists of what they think should be in the budget for the upcoming year as far as major expenditures.

Trustee Rader stated the Water Dept. continuing education training session is in February and employees need to register. Hotel rooms were discussed. The training session was a three day, two night course in Effingham. Supt. Stone questioned when employees go out of town overnight whether they were expected to share a room or get individual rooms. Mayor Todd stated he travels and occasionally has to share a room. As far as cost purposes, Todd doesn't see a problem with sharing rooms. Trustee Rader suggested the board approve employee registration. Trustee Bartley made a motion that it be deferred to the Utility committee. It was seconded by Trustee Faires. Trustees Pottier, Bartley, Faires and Rader voted yes.

Trustee Bartley stated he spoke with the Village engineer and there were questions on the 3<sup>rd</sup> St. Overlay project. The engineer was trying to put together the final plans so it can be sent out for bids. Bartley informed the board there would be a street committee meeting within the next week or two.

Trustee Bartley stated the parks committee wants to start on the new concession stand. Trustee Bartley made a motion to approve \$5000.00 from the park development fund for supplies and concrete as needed for footings. It was seconded by Trustee Faires. Trustees Pottier, Bartley,

