

MINUTES

RIVERTON VILLAGE BOARD

Riverton, IL.

The President and the Board of Trustees of the Village of Riverton held their regular board meeting on September 7, 2010 at the Riverton Village Hall, Riverton, IL.

The board meeting was called to order at 7:02 p.m. Those answering roll call: Mayor Todd, Clerk Graves; Trustees: Rader, Raycraft, Pottier, Faires, and Charles. Trustee Bartley was absent. Also in attendance were: Treasurer Laffey, Off. Mgr. Viola, Chief Smith and Supt. Alex Lyons. Atty. Myers arrived at 7:08 p.m. Guests included: A.J. Good, Steve Szoke and Coy Squires.

Trustee Faires made a motion to accept the minutes and pay the bills. It was seconded by Trustee Rader. Trustees Pottier, Faires, Charles, Raycraft and Rader voted yes.

A.J. Good, branch manager at Liberty National, came before the board to discuss life insurance for Village employees. Good stated the policy was a brand new option to the state; a unique term policy never before offered: \$3000 of accidental coverage for each employee and their spouse, \$1000 for each child. Good stated a section 125 cafeteria plan is a way for employer's to provide options to their employee's. It would be a payroll deduction for their own benefits, pre-tax. The company does benefit by saving some taxable payroll and employees' would have less taxable income. The policy does not replace anything and it does not cost the Village anything. There are four main points to the policy. The difference between term and whole life, usually you have term policies through your employer where if you leave your job you lose your benefits which can be troublesome if your 50-55 or retirement age, benefits can be difficult to obtain depending on your health and age. This is a term life policy. Whole life policies are good, they last your whole life, and the premium is always locked in, however those policies are more expensive. Village employees would stay locked in at whatever age they join, the policy would never go up in price, the benefits would never decrease and the policy is portable meaning employee's can take it with them when they leave. Employees would qualify for group rates. Liberty National would speak with employee's individually, no group meetings. This policy doesn't cost anyone anything, it's paid up for the first year, if the employee gets a letter at their house a year from now that asks if they want to continue the policy its \$10 for the whole next year. It continues like that year after year. Off. Mgr. Viola stated the Village currently has a \$25,000 term life insurance policy for each employee which the Village pays for, only for the time they are employed at the Village. It does not cover their families. Good stated his policy would be a perfect fit for the person who needed more than \$25,000 of coverage. Employees are eligible for up to \$50,000 of pre-tax coverage, employees' that are 55 and younger are eligible for \$50,000 more, however they rarely do that because these are meant as final expense policies. The Village employs 24 employees and does offer a cafeteria plan, as well as

various different insurances through AFLAC. Good discussed a company he recently enrolled, all but four employees enrolled and it saved the company \$787 a year. Trustee Pottier asked for details on how exactly the company saved \$787 per year. Good stated the premiums are taken out of employee's paychecks, pre-tax, so instead of \$1000 monthly income and being taxed on \$1000, for instance, with all their benefits they're taking out \$100 on a pre-tax basis, and then they're only taxed on \$900. Likewise, the employer would have a less taxable payroll because you're paying your employees less because you're taking out that money before taxes are applied. Off. Mgr. Viola stated the cafeteria plan was set up so that even though it's pre-tax, it's still included in the retirement. Viola stated the only thing the Village would actually be saving is the 7.65% paid on social security for the employee, the Village is not paying that on the pre-tax, but they still pay their retirement out of there. Viola reiterated the Village is not paying them less, just less social security on them. Good stated even if it doesn't save that much, it's still a nice benefit for the employee's. Trustee Faires asked if the Village retirees would also be eligible. Good replied no. Good asked if there were any questions. Treasurer Laffey asked if employees would need to submit any pre-existing conditions. Good stated yes, there were 9 underwriting questions. Treasurer Laffey then asked if part time employees were eligible. Good stated part time employees were eligible for the no cost policy.

Supt. Lyons gave the update on the water plant stating the pumps, filter, softeners and piping were 75-80% complete. Work would begin on the electric and electric panels this week.

Supt. Lyons gave the update on the Lucky Horseshoe lift station stating the building site was excavated, the footings were poured, the walls were poured, it was back filled with sand, piping through the floor was complete, air flow testing was complete; the concrete for the floor was to be poured this week, after that Leka Construction would start on the building.

Mayor Todd presented retiree Coy Squires with Resolution #10-007. The resolution read: "it is the policy of the Village of Riverton to recognize the excellence in all fields of human endeavor and whereas Coy Squires started his employment with the Village of Riverton on November 16, 1979 and has served the Village in an exemplary manner and whereas during his tenure of service Coy was responsible for maintaining the Village sewer system overseeing the day to day operations of the sewer department, repairing and maintaining systems in full compliance with EPA requirements and working with other departments and employees to ensure all Village utility systems were operational and compliant with regulations and whereas Coy retired as an employee of the Village on June 29, 2010 and the Village wishes to congratulate him on his retirement and his 30 years of dedicated service to the Village of Riverton. So now therefore it be resolved the Board of Trustees of the Village of Riverton honor and congratulate Coy Squires on the occasion of his retirement thanking him for his many years of dedicated service to the citizens of Riverton and wishing him continued success and happiness in the future and be it further resolved that a suitable copy of this resolution shall be presented to Coy

Squires as a symbol of our esteem and respect.” Todd noted the resolution was adopted by the Village of Riverton at the regular board meeting on July 6, 2010.

Mayor Todd presented retiree Steve Szoke with Resolution #10-009. The resolution read: “it is the policy of the Village of Riverton to recognize the excellence in all fields of human endeavor and whereas Steve Szoke started his employment with the Village of Riverton on October 1, 1983 and has served the Village in an exemplary manner and whereas during his tenure of service Steve served as the primary utility locator for all the Village utility systems, assisted as a laborer within utility departments and worked with other departments to ensure all Village utility systems were operational and compliant with regulations and whereas Steve retired as an employee of the Village on June 29, 2010 and the Village wishes to congratulate him on his retirement and his 27 years of dedicated service to the Village of Riverton. So now therefore it be resolved the Board of Trustees of the Village of Riverton honor and congratulate Steve Szoke on the occasion of his retirement thanking him for his many years of dedicated service to the citizens of Riverton and wishing him continued success and happiness in the future and be it further resolved that a suitable copy of this resolution shall be presented to Steve Szoke as a symbol of our esteem and respect.” Todd noted the resolution was adopted by the Village of Riverton at the regular board meeting on July 6, 2010.

Trustee Pottier made a motion to adopt Ordinance #10-030 approving a sub-subcontract with the Springfield-Sangamon County Regional Planning Commission. It was seconded by Trustee Faires. Trustees Faires, Pottier, Charles, Raycraft and Rader voted yes. Trustee Pottier reiterated the Ordinance is for the grant the Village received from Sangamon County for 45 LED lights to be put up along 7th St. Trustee Faires asked Trustee Rader if he could estimate how many street lights were in town. Trustee Rader estimated around 300-350 lights. Trustee Faires thanked Trustee Pottier for his hard work on obtaining the grant.

Supt. Lyons gave the Board a copy of his written report (see attached). Lyons stated the electric department had been tree trimming. They also cleaned, scraped, wire brushed, primed and painted the electric transformers. Mayor Todd stated the guys did a phenomenal job. Lyons noted in the street department both trees on Lincoln St. were removed and the catch basin/ditch work was complete on 5th and Washington. Mayor Todd stated that was another phenomenal job. Lyons noted the driveway for the generator south of the Village Hall was installed. Lyons stated he was seeking approval for removal of an oak tree on 2nd St. and Hoover. The job would be approximately 5 hours per Prior's Top Notch Tree Service. The board members discussed how the tree removal had already been approved at a previous meeting prior to Lyons' employment with the Village. Lyons stated he would have the tree taken care of the next day. At the Field of Dreams: the footings and walls were complete, plumbing in the floor was complete and the posts, wall materials and trusses were on site. Lyons noted there was a work date scheduled for 8 am, Saturday, September 11th, that he was looking for volunteers to set posts and walls. Supt. Lyons thanked A.C.E. Contracting and Ron Williams for the work he's done and all his help. Lyons noted employee Chris Beattie

completed and passed his CDL testing and driving and he also passed the sprayer test obtaining his sprayer's license. Lyons stated he and Trustee Pottier went to a meeting at IMEA and safety training was being looked into starting with CPR. Lyons stated he would like to request a closed session to discuss personnel.

Chief Smith gave the Board a copy of his written report (see attached). Smith stated he received a complaint pertaining to a large pine tree on the corner of Menard Street and River Road. The tree appears to be partially on the Village right of way on the edge of the street. The complaint is of motorists having issues with vision while turning the corner. Trustee Faires stated if the tree was on Village property and with it being a safety hazard, the Village employee's should cut it down. Supt. Lyons asked Chief Smith if anyone had talked to the homeowner. Mayor Todd stated that would be the first step. Smith stated he would talk to the homeowner and keep the board apprised. Atty. Myers mentioned 151.011 of the code of ordinances, it states on any corner lot in all districts except C1 retail districts, no fence structure or planting which interferes with traffic visibility shall be erected or maintained within 35 feet of the point of intersection or right of way lines. Myers stated if there was something on Village property the Village can cut it down, if its on someone else's property, the Village would need to write them a letter asking them to comply with the ordinance, if they don't comply, the Village can then take the appropriate action. Chief Smith stated the Cub Scouts had reserved all the camping spots at Wheeland Park for October 1st – 3rd. Smith stated he will be posting a notice at the campgrounds of the reservations. A notice would also be placed in the Riverton Register. Smith asked the board, as in the past, if the board would be willing to waive the camping fees for the local Cub Scouts for their weekend camping event. Trustee Faires made a motion to waive camping fees for the Cub Scouts for the weekend of October 1st – 3rd. It was seconded by Trustee Rader. Trustees Faires, Pottier, Charles, Raycraft and Rader voted yes. Smith then stated he needed permission from the board to make a purchase. Smith explained that all squad cars except for his have a video system installed. The in-car video system in RV3 malfunctioned. It was replaced with a used video system purchased from the Village of Illiopolis. RV3 was taken to Wireless USA where it was discovered the used camera was not working. Wireless USA is working with the camera manufacturer to get the unit repaired. Meanwhile, the video in RV5 stopped working. The unit was sent in for repairs; however, the video system is so old there are no parts available to repair the camera. Smith noted with VHS cassettes becoming scarce, most agencies are converting to digital hard drive systems. Smith does not feel the camera should be replaced with a new VHS system. Smith obtained quotes for a digital system. Decatur Electronics sells a digital system for \$3,495.00 and will give a \$750 trade in on the old VHS system. Wireless USA sells a digital system for \$2745.00 plus installation. Martel Digital also makes a hard drive car video system at a cost of \$2995.00 and MPH Industries sells a DVD system for \$3,995.00. Trustee Faires made a motion to approve the purchase of a new video system from Decatur Electronics for RV-5 in the amount of \$2745.00 plus installation. It was seconded by Trustee Rader. Trustees Faires, Pottier, Charles, Raycraft and Rader voted yes.

Off. Mgr. Viola stated she set up the fund at INB for the retirement redemption account.

Viola noted it had not been set up on cash management yet, therefore she had not been able to transfer any funds. She noted the redemption account was set up for the savings on payroll from the early retirement at \$14,000 per pay. Viola noted it was also the fund to be used to transfer money out of investments into INB and they will take it out and put it into \$25,000 CD's.

Treasurer Laffey made a recommendation to the board to increase salaries \$50 per month starting January 1, 2013 for the mayor, trustees and clerk. Atty. Myers stated it would require an ordinance and explained the reasoning. Trustee Faires stated with current budgetary issues, he was not in favor. Trustee Rader stated he also was not in favor. Trustee Pottier suggested bringing the issue to a vote. It will be on the agenda for the next meeting.

Trustee Pottier stated he went to an IMEA board meeting which he spent reviewing a power plant. He also met with IMUA and Supt. Lyons to talk about safety programs.

Trustee Faires stated the Public Safety Committee met with the school board finance committee August 30th. They will be presenting to the school board their support of the SRO position.

Trustee Rader thanked Supt. Lyons for the wonderful job he's been doing and keeping the board updated. Trustee Faires also noted Supt. Lyons has gotten a lot accomplished.

Trustee Raycraft thanked Supt. Lyons for everything he has done at the Field of Dreams.

Trustee Charles stated the old trustee chairs were going to be disposed of.

Trustee Pottier mentioned the property at 3rd and Kinzie. He was asked by a resident if the owner was living in a camper. Chief Smith stated per ordinance the owner cannot live in a motor home on the property. Chief Smith will follow up.

The Board went into closed session at 7:54 p.m. with a motion from Trustee Faires and a second from Trustee Pottier. This meeting is closed pursuant to Chapter 102, paragraph 42, of the Illinois Revised Statutes of the Open Meeting Act regarding personnel.

The board went back into open session at 8:46 p.m. with a motion from Trustee Faires and a second by Trustee Pottier.

Supt. Lyons stated that Village employee Jim Ford had met all the qualifications for gas certification and asked the board to move him up to a licensed laborer position. Trustee Rader made a motion to promote Jim Ford to a licensed laborer position. It was seconded by Trustee Pottier. Trustees Faires, Pottier, Charles, Rader and Raycraft voted yes.

Trustee Pottier made a motion to adjourn at 8:47 p.m. It was seconded by Trustee Rader. All agreed.

_____ Mayor

_____ Date

_____ Clerk